

**SC Women of the ELCA  
Board Meeting Minutes  
Saturday, May 5, 2018, 10:00 AM  
Redeemer Lutheran Church  
Columbia, SC 29070**

**Officers Present:**

Becky Koch, President  
Margaret Shirer, Vice President  
Elsa Hope, Secretary  
Rachel Quesada, Treasurer

**Board Members Present:**

Shari Donley (Parliamentarian)	Mary Soltis
Dianne Lominick	Linda Roland
Sarah Cheesman	Merri Lewis
Amanda Boatwright	Gwen Furcron

**Others Present:**

Sherry Sheppard, Convention Registrar; Kaye Heins, Assistant Registrar; Carolyn Berry, Coastal; Martha Emily Shirer, Amelia; Pat George, Technology Coordinator

**Call to Order:** Becky called meeting to order and appointed Shari Donley as parliamentarian.

**Devotions:** Community Action devotion led by Mary Soltis and prayer by Merri Lewis, using Isaiah as the foundation for the Mothers' Day reflection.

**Minutes:** Minutes from SC WELCA Board Meeting held Feb 10, 2017, were approved with correction for the Treasurer's report. Current Assets should be \$30,766.59.

Convention Committee packets will be provided to board resource persons today.

**BOR update:** Two copies for available for review, Elsa will email to the board members. Request feedback for corrections or changes be provided by May 7<sup>th</sup>, the date to be submitted for reproduction.

**Correspondence:** None

**REPORTS**

**President's Report:**

- Becky confirmed each of the resource persons for Convention Committee received the email packets.
- Tote bags were ordered Thursday – will be shipped to Marsha Mikell.
- Next year's convention will be at St. Stephens, Lexington. Midlands Conference will be the host.
- BISHOP Mbawilo and his wife, Mama ALA will be attending for the duration of the convention.
- Workshop reviews were assigned with the exception of Amanda, Sara, Rachel, Elsa, Margaret.
- Synod Assembly – Becky will be there with a SCWELCA display.
- June 7 – preconvention activities to include set-up
- Prayer partner gift exchange at preconvention board meeting
- Requested the status of certificate of insurance – Rachel will verify.

**Treasurer's Report:**

The Treasurer's Report, submitted by Rachel Quesada, was received as information.

**2018 Convention Report (Margaret):**

- Layout of the church was provided.
- Rooming assignments for the convention staff and guests were given.

- Rachel needs to know the Conference each of Young Women and First Time in order to charge appropriate conference.
- Workshops are lined up – the layout shows the workshop locations, there will be signs.
- Committee room assignments have been made.
- Follow-up with Keynote speaker has been made; reminder of the approved honorarium for \$300
- Display tables – final number is needed to include silent auction, refreshments
- Boy Scouts and youth group from Redeemer – are not available to assist. Incarnation Lutheran may be able to provide 6 of their youth for support and services.
- Margaret will confirm rates and the cancelation of unreserved hotel rooms set aside.
- A stage is available and is set up.
- Sound system is available; Pat George is the sound technician Wi-Fi is available
- Jan Long has prepared the room devotions. She will not be attending the convention.
- Sarah Cheesman is leading the Leadership presentation. Scripts for board members has been distributed and needed props have been gathered. Practice will be after the board meeting on Thursday, June 7.
- Entertainment is lined up, no lunch or room is required. A love offering of \$200 has been approved. Mileage may be paid – Margaret will check with Ms. McKeown.
- Vendors will be available: arts and crafts, pottery, jewelry, Tanzania bracelets and baskets
- A table for the notecard sales
- Thrivent Financial is providing a social hour on Friday, June 8, after the workshops. Location is annotated on the map.
- Kristin Snelgrove is the YWG Coordinator – 3 are registered; Dianne Pitts is FT Coordinator. We have 6 registered.
- Becky met with Nickie Riley who is replacing Melissa Sizemore as musician, Convention Chaplain, Pastor Jackie Utley and Sara Coffman, Song Leader on April 12.
- Margaret expressed her appreciation for the support from Amelia, Epiphany, and Coastal. They will be meeting today for further coordination.
- Pat George has received information from Sara Coffman and will have present slides for elections and balloting
- Margaret has made contact with all greeters and presenters to give the assigned times for presentations.
- Pat George and Sarah Cheesman will coordinate sharing the logo, *Christ, Be Our Light*.
- Clarification for duties of volunteers for availability of assigned duties and requirements for meals.
- Margaret met with the host conferences for responsibilities in February: Amelia – creativity, set-up and clean-up; Coastal – goody bags; Epiphany – refreshments. Each conference was asked to provide five greeters and that volunteers not be delegates. Report time to Redeemer is 8:00 on Friday morning for the Volunteers' orientation. They will be provided with something to wear that will identify them as volunteers. Volunteers cannot be participants or staff and will be required to pay for meals. If they wish to participate they must be registered as a guest.
- Wagons and carts will be available
- The board will provide \$50 for the expense of coffee.
- Tables will be set-up with tablecloths, centerpieces will be set out as appropriate for each activity.
- Carolyn Berry gave an update of the items which will be included in the goody bags which will be packed the week of May 23<sup>rd</sup>.
- Margaret will check with Diimler's as to whether they will provide tablecloths for serving tables.
- To date, 160 have signed up for the banquet.
- Kristi Meetze will be the soloist and sing twice, once for the opening of the convention, and once during the worship. Sara made the motion to give the soloist \$50 as an honorarium. Shari seconded. Motion passed.
- Shari made a motion to give \$500 to Redeemer Lutheran for the use of the facilities. Rachel seconded. Motion passed.

**2018 Registrar's Report:** Sherri Sheppard reported 213 registrations have been received. Kay Heins has been in contact with registrants either by email or phone to confirm what they have signed up for. Sherry will be getting with Margaret to work out volunteers with and responsibilities. Printer will be available, plenty of notepads, lanyards. Registration will work with Margaret for signage and supplies needed.

**2018 Nominating Committee Report:** Becky reported the nominee bios will be included in the mailings to voting members. Board members received copies.

#### **Committee Reports**

- **Mission Action:**
- **Mission Community:**
- **Mission Growth:**

Shari gave an update on the status of the Silent Auction. Discussion regarding the details of the Silent Auction, the closing time of the auction, and payment for Items won (to be paid before winners leave). An estimated figure of the amount to be collected will be provided to Amanda for reporting to the Convention.

Pat George gave a report on the Isle of Palms retreat which had about 35 people attending.

#### **Old Business: None**

#### **New Business:**

- Becky is coordinating for a volunteer to escort churchwide representative for the duration.
- Merri made a motion for meals Bishop Mbwilo and Mama Ala will be sponsored for meals during convention. Motion passed.
- There will be a display table at Synod Assembly and Convention with WELCA items; i.e. retreats, Katie'sFund.

#### **Upcoming Dates:**

May 29 – Synod assembly

June 7 – Convention set up all day; Lizard's Thicket, Irmo - supper at 5 pm, and pre-convention board meeting, 7 pm

June 8-9 – SCWELCA Convention

#### **Other Notes:**

- Becky is coordinating for a volunteer to escort churchwide representative for the duration.
- Merri made a motion for meals Bishop Mbwilo and Mama Ala will be sponsored for meals during convention. Motion passed.
- There will be a display table at Synod Assembly and Convention with WELCA items; i.e. retreats, Katie's Fund, photos.
- A reminder for Prayer Partner Gift Exchange at the pre-convention board meeting, and a small South Carolina gift for the CWO representative.
- Voting member mailing will be mailed.
- Meeting adjourned at 2:00 PM with the Missionary Benediction.

Respectfully submitted,

Elsa Hope  
Secretary

*Approved: 20180607, MEH*